

Shandong University, Weihai---2023 Application Instructions for International Students (Master Programs)

Founded in 1901, Shandong University (SDU) is a key comprehensive university under the direct jurisdiction of the Ministry of Education of China, and a member university of the nation's construction plan of world-class universities (Category A). The university comprises eight campuses in three different cities (Jinan, Qingdao and Weihai).

Shandong University, Weihai (SDUW), built in 1984, is an open and comprehensive university with a variety of disciplines. Currently, the university is home to more than 14,100 undergraduate students, nearly 2,300 postgraduate students and over 300 international students. Over the years, SDUW has established stable cooperative relations with 122 universities in 15 countries and regions.

I. Eligibility

1. General Requirements

(1) Applicants must be non-Chinese citizens in good physical and mental health and possess a valid foreign passport;

(2) Applicants must possess a Bachelor's degree or an equivalent degree to a Bachelor's degree in China.

2. Language Proficiency Requirements

Chinese-taught Programs

(1) HSK Level 5 (180 points or above).

(2) The only exception from the Chinese proficiency test requirement is for applicants who have obtained their highest degree in an institution where the primary language of instruction is Chinese. The official proof must be submitted.

English-taught Programs

(1) Applicants whose native language is English are exempt from providing English language certification.

(2) Applicants whose native language is not English are required to submit the results of the IELTS (6.0 or above), TOEFL (80 points or above, SDUW's DI code: D310), MyBest Scores (80 points or above) and Essentials test (8 points or above), or other equivalent certificates of English proficiency.

(3) Applicants whose native language is not English and who have obtained their highest degree in an institution where the primary language of instruction is English, do not need to provide certificates of English proficiency such as IELTS/TOEFL scores but must submit a letter of proof.

Korean-taught Programs

For non-native Korean speakers, HSK 5 with a minimum score of 180, plus TOPIK 5 and above;

Applicants whose native language is Korean are exempt from providing Korean language certification.

II. Application Time

The application dates for the Chinese Government Scholarship "High-level Postgraduate Program" are from January 1st till March 5th, 2023;

The application dates for the Shandong University, Weihai Freshman Scholarship for International Students (hereinafter referred to as SDUW Scholarship) are from January 3rd till June 30th, 2023;

The application dates for self-financed students are from January 3rd till July 10th, 2023.

Note: The SDUW Online Application System will no longer be accessible after the deadline. To avoid that applicants are unable to submit supplementary materials, applicants are advised to complete the application at least two weeks before the deadline. Chinese Government Scholarship "Silk Road Program" will be notified later.

III. Academic Programs

The Master programs that Shandong University, Weihai offers to international students include Chinese-taught programs, English-taught programs and Korean-taught programs. Applicants can only apply for one program. After the

deadline for applications has passed, applicants, in principle, cannot change the choice of the program. For more information on the Master programs, please refer to the website:

https://ipo.wh.sdu.edu.cn/enistudy/Programs/Degree_Programs/Master_Programs.htm

IV. Application Procedures

Applicants must log in to the SDUW Online Application System for International Students (<http://apply.wh.sdu.edu.cn>) in order to apply. The application information should be fully filled in and required documents have to be uploaded. **No paper application documents need to be sent through the post.**

V. Application Documents

1. The biographic page of the applicant's passport (personal ordinary passport must be valid until at least October 31st, 2023).

2. Bachelor's degree certificate or pre-graduation certification. If the applicant has not received the Bachelor's degree yet, a pre-graduation certification should be presented to affirm the applicant will graduate soon (the official seal of the school must be affixed).

Note: Applicants who apply using a pre-graduation certification must state their expected graduation time and must obtain a graduation certificate before enrolling in September 2023.

3. Transcripts of all courses taken when pursuing a Bachelor's degree (the official seal of the school must be affixed).

4. Two recommendation letters from a professor(s) or associate professor(s) related to the applied major (or equivalent professionals with relevant academic title).

Referrer's name (signature), title, institution, phone number and email address are required on the recommendation letters.

5. A letter of motivation in Chinese, English or Korean.

The motivation letter should be written per the requirements of the template (please click the link to download the template: <https://ipo.wh.sdu.edu.cn/enistudy/info/1008/2042.htm>). Applicants applying for

Chinese-taught programs should write in Chinese, applicants applying for English-taught programs should write in English, and applicants applying for Korean-taught programs should write in Korean.

6. Language proficiency proof.

The language certificate must be within the validity period at the time of application (The certificate is usually valid for 2 years). If applicants provide the proof which states that the entire program was given in English, Chinese or Korean, it has to be issued, signed and stamped by the university that administered the program.

7. Foreigner Physical Examination Form.

Applicants must take physical examinations in strict accordance with the requirements of the Foreigner Physical Examination Form, which must be fully filled in (please click the link to download the template: <https://ipo.wh.sdu.edu.cn/enistudy/info/1008/2044.htm>). Incomplete forms or forms without signature of the attending physician, hospital stamp, and stamped photo will not be considered. Please ensure the physical examination remains valid during the application as the result is valid for only 6 months.

8. Certificate of No Criminal Conviction.

Applicants must submit the certificate of No Criminal Record within the valid period issued by the local Public Security Bureau. Generally, it should be valid within 6 months before the date of submitting the application.

9. Scanned copies of Statement of Financial Support through a Guarantor and its supporting documents (Applicants who apply for the Chinese Government Scholarship and don't accept any adjustment are exempt from these requirements, and the others must provide the required documents.), including:

(1) Statement of Financial Support through a Guarantor, which should be filled in Chinese or English (please click the link to download the template: <https://ipo.wh.sdu.edu.cn/enistudy/info/1008/2051.htm>);

(2) Bank Statement certifying that the applicant has sufficient funds to cover his or her tuition, accommodation, living expenses and international travels during his or her study in China;

(3) The scanned copies of the passport biographic page or I.D. card of the applicant's financial guarantor (only the applicant himself/herself or his/her direct family can act as a financial guarantor).

10. Applicants meeting the following conditions must submit the required documents which include but not limited to the following:

(1) Residents of Chinese mainland, Hong Kong, Macao and Taiwan who have emigrated to other countries and are applying as international students should submit:

(a) A certificate of annulment of Chinese citizenship.

(b) A certificate of annulment of Chinese Household Registration.

(c) A certificate to prove foreign nationality.

(2) A person who has acquired a foreign nationality at birth, both of whose parents are Chinese citizens and have settled abroad or either of whose parents is a Chinese citizen and has settled abroad, and is applying as an international student should submit the following materials:

(a) A certificate to prove that the applicant obtained foreign nationality at birth.

(b) A certificate of permanent residence of the applicant's parents (Chinese citizens) in a foreign country before the applicant's birth, and the passport biographic page or I.D. card of the applicant's parents (Chinese citizens).

11. Proof of employment (if applicable).

12. Table of contents and abstracts of academic publications (if applicable).

13. Other supplementary materials required by Shandong University, Weihai.

VI. Application Instructions

1. All the uploaded documents must be in Chinese, English or Korean. For documents in other languages, scanned copies of the original documents and the notarized translations in English or Chinese must both be uploaded. Please scan the original and notarized application documents in color using a scanner. Images captured by mobile phones or cameras will not be accepted. Handwritten documents will not be accepted with the exception of the Foreigner Physical Examination Form or signatures.

2. Incomplete applications will not be processed.

3. Shandong University, Weihai reserves the right to require applicants to provide the original/notarized paper documents or the certification documents issued by the designated certification authority for further inspection.

4. Given that some countries' higher education systems are very different from the Chinese education system. Applicants from certain countries should refer to [Annex](#).

5. Applicants should ensure that the application information and application materials provided are authentic and correct. Once the admissions or certification department verifies that certain information or material in the application is incorrect or fraudulent, the application or admission will be canceled. In the case the fraud is discovered after the student commenced his/her studies, it would lead to expulsion.

6. Whether applicants have the nationality of the People's Republic of China while simultaneously possessing a foreign nationality shall be subject to the conclusion made by Exit-Entry Administration Bureau. Applicants will be disqualified if they are recognized as having Chinese nationality during their application, admission or enrollment.

VII. Evaluation and Admission

Shandong University, Weihai will select the best applicants for admission. Video interviews can be a part of the application process for some majors. Admission results can be checked through the SDUW Online Application System for International Students. The results for self-financed students will be declared before the 31st of July. Chinese Government Scholarship and SDUW Scholarship applicants will be notified on the 1st of September at the latest. The Admission Notice and JW201/JW202 forms will be sent to the admitted applicants through post by the Office of International Student Affairs of Shandong University, Weihai.

VIII. Registration Time

Admitted students are required to register at Shandong University, Weihai according to the date stated in the admission letter. Upon registration, the original graduation certificate, language proficiency certificate and other required

documents will be verified. Those who will not submit the required documents will be disqualified for admission.

Students who have registered at Shandong University, Weihai should not pursue degrees in other higher institutions at the same time (except institutions that have double degree programs with Shandong University). If the above circumstance is found, the student will be expelled from Shandong University, Weihai.

IX. Fees

1. Application fee: 400 RMB (The application is invalid for those who have not paid the application fee. Once the application fee is paid, it will be non-refundable.)

2. For tuition fees, please visit:

<https://ipo.wh.sdu.edu.cn/cnistudy/info/1001/1423.htm>.

3. Medical insurance premiums:

According to the regulations of the Chinese Ministry of Education, international students coming to China must purchase medical insurance in Chinese mainland. The medical insurance fee is 800 RMB per year, per person. Students who have not purchased medical insurance will not be registered (please log in to <http://www.lxbx.net> for insurance content and claims procedures).

X. Scholarship

Outstanding international students can apply for the following scholarships:

1. For detailed information of Chinese Government Scholarship "High-level Postgraduate Program", please visit:

<https://ipo.wh.sdu.edu.cn/cnistudy/info/1001/1592.htm>

2. For detailed Shandong University, Weihai Freshman Scholarship for International Students, please visit:

<https://ipo.wh.sdu.edu.cn/cnistudy/info/1001/1441.htm>

3. For detailed SDUW HSK-based Entrance Scholarship, please visit:

<https://ipo.wh.sdu.edu.cn/cnistudy/info/1001/1426.htm>

4. For detailed information of other scholarships, please visit our website for further notices.

XI. Visa

Admitted students must apply for a study visa at the Chinese Embassy/Consulate in their countries of residence with the Admission Notice and JW201/JW202 Form. International students who will study in China for less than 6 months should apply for the X2 Visa. International students who will study in China for more than 6 months are required to obtain the X1 visa. To stay in China legally, it is mandatory to apply for the Residence Permit within 30 days of arrival in China.

XII. Contact

Address: Room 513, Hanguang Building, Office of International Student Affairs, Shandong University, Weihai, 180 WenhuaXilu, Weihai, Shandong, P. R. China

Postal Code: 264209

Tel: +86 (0)631-5688254/5688016

Email: studyinsduw@email.sdu.edu.cn

Website: <https://ipo.wh.sdu.edu.cn/cnistudy> (中文)

<https://ipo.wh.sdu.edu.cn/enistudy> (English)

<https://ipo.wh.sdu.edu.cn/kristudy> (한국어)